

18 July 2003

Dear Councillor

**DEVELOPMENT CONTROL AND LICENSING COMMITTEE**

A meeting of the Development Control and Licensing Committee will be held at the Council Offices, London Road, Saffron Walden, on Monday 28 July 2003 at 2.00 pm.

**Unfortunately parking for visitors is not available. The map overleaf shows public car parks which are all within 5 – 10 minute walk from the office.**

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

Prior to the meeting members will inspect the sites of the following applications:

**THE BUS WILL LEAVE THE SAFFRON WALDEN OFFICE AT 9.30AM**

10.10am	0129/03/FUL High Easter – First floor and ground floor extensions – 2 Parsonage Cottages, Pleshey Road for Mr P Oates
11.20 am	1513/02/FUL Little Chesterford – Central facilities building, research building, research units, internal roads, balancing pond, water storage tank, landscape works – Chesterford Research Park for Norwich Union Life and Pensions.

**At 12.30 pm there will be a buffet and a workshop on the Essex Residential Area Design Guide..**

**A G E N D A  
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 7 July 2003 (attached).
- 3 Business arising.
- 4 Applications withdrawn.

- 5 Schedule of Planning Applications.
- 6 Application 1414/98/OP – Land east of Bell College, Saffron Walden
- 7 2 Farm Hassobury, Farnham – enforcement (1)
- 8 2 Home Farm Hassobury, Farnham – enforcement (2)

### **Items for Information**

- 9 Appeal decisions
- 10 To arrange site visits, if any.
- 11 Any other items that the Chairman considers to be urgent.

### **Part II**

(Paragraphs 12 and 15 of Part I of Schedule 12A of the Act)

- 12 Enforcement of Planning Control – progress report

*At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.*

To:- Councillors E C Abrahams, P Boland, W F Bowker, C A Cant, J F Cheetham, K J Clarke, **R J Copping**, C M Dean, C D Down, R F Freeman, E J Godwin, J I Loughlin, J E Menell and A R Thawley.

Enc: Minutes of the meeting held on 16 June 2003  
Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450  
Committee Officer: Maggie Cox (01799) 510369

### **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Resources, Community and Leisure, Environment and Transport, Health and Housing and Scrutiny Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might

deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Rebecca Haylock on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550